



JIM McDONNELL, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



A Tradition of Service

February 10, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

28 of FEBRUARY 10, 2015


PATRICK OZAWA
ACTING EXECUTIVE OFFICER

**APPROVAL OF THE 2015 JOINT LAW ENFORCEMENT OPERATIONS TASK
FORCE FUNDING OBLIGATION DOCUMENT FOR CONTINUED PARTICIPATION IN
THE PACIFIC SOUTHWEST REGIONAL FUGITIVE TASK FORCE
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) seeks approval of the 2015 Joint Law Enforcement Operations Task Force Funding Obligation Document (Funding Obligation Document) for continued participation on the Pacific Southwest Regional Fugitive Task Force (RFTF) funded by the United States Marshals Service (USMS).

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Sheriff to execute the attached Funding Obligation Document for Fiscal Year (FY) 2015 funding reimbursement of overtime costs in the amount not to exceed \$154,800 for the period of performance from October 1, 2014, through September 30, 2015.
2. Delegate authority to the Sheriff to sign and execute all amendments and modifications to the Funding Obligation Document, as necessary, for the effective participation on the RFTF.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On February 11, 2014, the Board approved the Memorandum of Understanding (MOU) with USMS for participation on the RFTF and approved the Funding Obligation Document for the 2014 Federal FY in the amount of \$417,000. The Department now seeks approval of the Funding Obligation Document for the 2015 Federal FY in the amount of \$154,800. The decrease in funding for the 2015

Federal FY is due to a reduction in Department investigators from 32 to 15 who provide full-time support to USMS RFTF. The terms of the MOU remain the same.

The Department would like to continue participation on the USMS supervised multi-jurisdictional and multi-agency task force that investigates and arrests persons who have active State and Federal warrants. The purpose of the RFTF is to combine the efforts of Federal, State, and local law enforcement agencies to locate and apprehend the most dangerous fugitives and assist in high profile investigations. The Department will receive reimbursement for overtime costs incurred by Department personnel who provide full-time support to the RFTF.

Each participating agency agrees to refer cases for investigation to the RFTF. Cases will be adopted by the RFTF at the discretion of the RFTF Commander, and in accordance with the provision of the Presidential Threat Protection Act, the Adam Walsh Child Protection and Safety Act, and the United States Department of Justice. Targeted cases will primarily include violent crimes against persons, weapon offenses, felony drug offenses, failure to register as a sex offender, and crimes committed by subjects who have a criminal history involving violent crimes, felony drug offenses, and/or weapons offenses. The RFTF may also assist non-participating law enforcement agencies in investigating, locating, and arresting their fugitives. Task force personnel will be assigned Federal, State, and local fugitive cases for investigation. Investigative teams will consist of personnel from different agencies whenever possible. Each participating agency retains responsibility for the cases they refer to the RFTF.

Implementation of Strategic Plan Goals

Approval of the Funding Obligation Document relates to the County's Strategic Plan, Goal 3, Integrated Services Delivery. This continued participation in RFTF leverages resources from the Department and USMS to enhance public safety service throughout the County.

FISCAL IMPACT/FINANCING

The Department will recover any overtime salary costs and other costs, with prior USMS approval, including but not limited to travel, fuel, training, and equipment directly related to work performed for the purpose of conducting an official investigation as part of the RFTF. USMS will pay Federal funds in the amount not to exceed \$154,800 for the 2015 Federal FY to defray the Department's overtime costs associated with the RFTF program. Reimbursement claims for expenses will be submitted monthly.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The MOU for participation on the RFTF was approved by the Board on February 11, 2014, and continues indefinitely. Participating agencies may withdraw their participation in RFTF after providing 30 days advance written notice to the RFTF Commander. All Department personnel assigned to the RFTF shall comply with the Department's guidelines concerning the use of firearms, deadly force, and less-lethal devices. Each agency shall be responsible for the acts or omissions of its employees.

The Funding Obligation Document identifies the specific dollar amount allocated to the Department under the MOU for the 2015 Federal FY. Pursuant to the Funding Obligation Document, the

The Honorable Board of Supervisors

2/10/2015

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Department may receive reimbursement in an amount not to exceed \$154,800 for Department overtime costs for the period of performance from October 1, 2014, to September 30, 2015.

Board approval is required for this Funding Obligation Document as the amount exceeds the authority previously delegated by the Board to the Sheriff on May 16, 2000.

The attached Funding Obligation Document has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

None. The Department will provide the personnel and resources required for participation on the RFTF.

CONCLUSION

Upon Board approval, it is requested that the Clerk of the Board return one original adopted Board letter to the Department's Contract Law Enforcement Bureau.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim McDonnell". The signature is stylized with a large, looping initial "J" and a cursive "McDonnell".

JIM McDONNELL

Sheriff

JM:RM:rz

Enclosures

Joint Law Enforcement Operations Task Force
Obligation Document

INSTRUCTIONS: See last page for detailed instructions.

SECTION 1: OBLIGATION

DOCUMENT CONTROL #: JLEO-15-0043

SECTION 2: PARTICIPATING AGENCIES

Notification to state and local agencies of funding provided in support of Joint Law Enforcement Operations, pursuant to the Memorandum of Understanding (MOU) between:

Los Angeles County Sheriff's Office

and

PSWRFTF

All other terms and conditions of the MOU remain the same.

SECTION 3: PERIOD OF PERFORMANCE

October 1, 2014

to

September 30, 2015

SECTION 4: APPROPRIATION DATA

FISCAL YEAR	ORGANIZATION	FUND	PROJECT	SOC / PURPOSE	DOLLAR AMOUNT
2015	A3401	AFF-B-OP	JLEOTFS1	25302 - TFO Overtime	\$154,800.00
Total Obligation Amount:					\$154,800.00

SECTION 5: DESCRIPTION OF OBLIGATION

SECTION 6: CONTACT INFORMATION

DISTRICT/RFTF CONTACT:

Name: _____
Phone: _____
E-mail: _____

STATE/LOCAL CONTACT:

Name: _____
Phone: _____
E-mail: _____

SECTION 7: AUTHORIZATION

USMS Representative - Certification of Funds:

Signature: Kimberly Grunett Date: 1/30/2015
Kimberly Grunett, Chief, DIB Financial Management

Chief Deputy or RFTF Commander - Obligation Approval:

Signature: Jeff Tyler Date: 1/30/2015
Jeff Tyler, Chief, Domestic Investigations Branch

Departmental Representative - Acknowledgement:

Signature: _____ Date: _____

FORM USM-607 INSTRUCTIONS

The Joint Law Enforcement Operations Task Force Obligation Document is designed to provide district and regional fugitive task forces with one standard obligating form to record new obligations in UFMS. To adjust funding in an existing obligation, please refer to Form USM-607A, Joint Law Enforcement Operations Task Force Modification Document. Funding in support of the JLEO mission is pursuant to the existing Memorandum of Understanding (MOU) between the USMS and the JLEO participant. Reimbursements are subject to the availability of funds and contingent upon the submission of proper documentation. Please note that overtime reimbursements require the submission of agency invoices and supporting documentation on a quarterly basis.

In the event that the USMS will use a payment method OTHER than reimbursement directly to the state or local agency, additional guidance will be provided by USMS Headquarters. The district or RFTF office is responsible for communicating payment procedures to their partnering agencies. All payments are made via Electronic Funds Transfer (EFT) through the U.S. Department of Treasury.

SECTION 1: Obligation Number

- A. Enter UFMS Document Control Number.

SECTION 2: Participating Agencies

- A. BOX 1: Enter name of state or local JLEO participating agency.
- B. BOX 2: Use drop down menu to select appropriate USMS District/RFTF.

SECTION 3: Period of Performance

- A. Insert valid period of performance for the obligation. Obligations created using the one-page JLEO Task Force Obligation Form may not cross fiscal years. If there is a need to cross fiscal years, please utilize a Purchase Order for the obligation.
- B. Period of performance must begin no earlier than the date of funds availability (provided by IOD and the Asset Forfeiture Division) and end no later than September 30 of the following calendar year.

SECTION 4: Appropriation Data

- A. Enter information across appropriate field for all items being obligated. All fields for a line item must be completed in order to proceed to the next step.
- B. Project Codes: District task force obligations are funded under the JLEOTFS4 project code for a JLEO obligation. RFTF project codes have been assigned by region and will be entered by Headquarters IOD staff.

SECTION 5: Description of Obligation

- A. Enter description of obligation (optional). Include any pertinent information such as number of TFO vehicles, for example.

SECTION 6: Contact Information

- A. Enter District/RFTF contact information (Box 1) and State/Local contact information (Box 2).

SECTION 7: Authorization

- A. Certification of Funds: Signature will be applied by USMS District official or IOD representative (RFTF) after the Asset Forfeiture Division has confirmed that funds have been moved into the budget.
- B. Obligation Approval: Signature will be applied by District or RFTF representative upon receipt of obligation document. To ensure sufficient internal controls and proper segregation of duties, the district/RFTF representative approving obligation forms cannot also approve invoices or reimbursements related to the same obligation. (See U.S. Office of Management and Budget (OMB) Circular A-123 and USMS Office of Finance guidance for further information regarding internal controls.)
- C. Acknowledgement: Signature will be applied by state or local agency representative. The obligation is not valid until all parties have signed. When completed, the form will be returned to the District/RFTF office. Districts are responsible for entering obligations into UFMS. RFTF obligations will be forwarded to Headquarters IOD to be entered into UFMS.